

# Circleville Band Boosters Meeting

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October 3, 2016

7:00p

Meeting called to order by: Jeff Burrow

Facilitator: Jeff Burrow

Minutes prepared by: Jeanie Shaw

**Officers Present:** Kim Pohl, Andi Ward-Burrow, Jeff Buitendorp, Tina Wolfe, Patrick Wolfe, Brian Heddleson, Brad Lutz, Jeff Burrow, Jeanie Shaw

**Others Present:** Wendy Derexson, Donna Reed, Peggy Burns, Scott Tennant, JR Davis

## *Minutes*

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**Agenda item: Band Director Report**

**Presenter: Scott Tennant**

**Discussion:**

Band doing well. Missed "Superior" score by only 2 points at Westerville Central competition Oct 1.

Anticipate qualifying for state and if so will most likely perform Sun, Oct 30 in Dayton due to limited number of openings available for Hilliard Oct 29.

Fri, Oct 14—Channel 4 to be at CHS for early morning broadcast. Breakfast to be provided. More to follow. Donna Reed to complete online facility use request (cafeteria).

Oct 15 competition at Canal Winchester—anticipate performance between 2-3:30pm but before 4pm. More to follow.

Pumpkin Show—not doing Sat evening parade this year. Weds/Thurs evening parades plus jazz band concert Thurs at 5pm in tent off Franklin St.

Benefit Concert—Nov 2 in gym. Unclear who will benefit. Anticipate program at 7pm. Mr. Tennant to see about involving key club as well.

Winter concert: Changed to Dec 12 from Dec 14. Choir/band program.

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**Agenda item: Secretary Report**

**Presenter:**

**Discussion: Sept 20 text thread:**

**Pumpkin Show Costs:**

**Gordon Food Service (CHS pricing):**

- 24 pans (\$690)
- 42 flexible lids (\$355)
- 6 steel lids (\$163)
- Misc scrapers, spatula (\$30)



**Agenda item: Graphic Artist**

**Presenter: Brian Heddleson**

**Discussion:**

**Pumpkin Show signage for booth:** Two options provided and voted on. Discussion regarding banner with grommets (\$100) versus corrugated sign (\$125) to be displayed on outside of PS booth. Discussed that banner with grommets better option due to durability, easier storage.

Motion by Jeff Buitendorp for max of \$400 for Pumpkin Show booth signage. 2<sup>nd</sup> Brad Lutz. No further discussion. All Ayes. Motion carries.

**Banner for band tower:** Will attach to scaffolding after meeting. Help promote the cause for building a permanent structure.

**Per Sept 19 text thread**—Brian to run CV Band Booster Twitter acct! Updated on Facebook.

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**Agenda item: 3<sup>rd</sup> Vice President**

**Presenter: Pat Wolfe, Tina Wolfe**

**Discussion:**

**Purchase Order:** Pit Crew t-shirts ~\$120, well under \$200 approved amount. Will forward to Jeff Buitendorp.

**Equipment:** Trailer with working lights, suspension fixed on van. Greatly improved.

**Equipment options:** City owns box truck and is currently in storage. JR Davis will look into possible usage. Repairs needed as roof leaks. Inside just like current band trailer. Can build shelves to modify for band needs.

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**Agenda item: President Report**

**Presenter: Jeff Burrow**

**Discussion:**

**Van registration:** due Oct 16.

Pumpkin Show: Pop to be ordered and delivered week before. Will order fewer cases this year. About 15 cases total product leftover last year.

For reference-- Pop order 2015: 19 cases Coke, 19 cases water, 13 cases Diet Coke, 4 cases Sprite

Will have extra coolers this year for pumpkin show.

Suzie Gerhardt ordered dry and wet ingredients needed for recipe.

1300 pounds ground beef ordered by Jeff Burrow.

Cargill lot opportunity: approached by Jonathan Davis to possibly take one day to staff lot. CCS organizations to be given the opportunity and all profits to be shared equally amongst participating groups. Tina and Patrick Wolfe expressed interest in organizing coverage. Will need 1-12 adults for the day to staff. Students can as well. Years past the lot has taken in \$30,000-\$40,000 for the week so CBB stands to take in \$8,000-\$10,000 for a single day. Motion: Jeanie Shaw. 2<sup>nd</sup> Brad Lutz. No further discussion. All Ayes. Motion carries. Jeff Burrow will notify Jonathan Davis of CBB intent. More to follow as this has yet to be solidified.

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**Agenda item: Band Family**

**Presenter: Andi Ward-Burrow**

**Discussion:**

**Middle School band night Oct 14:** hot dogs left over from LHHS competition to be used. Have chips. Need hot dog buns, water, cookies/dessert.

Pumpkin Show booth: 23 spots need filled. Jeff Burrow to reach out/invite administration as in previous years.

Pop storage: Can use Excalibur. Pop to be delivered to football concession stand and will need to transport to Excalibur before Oct 14 football game.

Pumpkin Burger cooking: Need to wash pans Tues, Oct 11 3-5p, and will also hold special meeting at 5pm. CHS cafeteria. Cooking pumpkin burger Weds 10/12 and Thurs 10/13. Start time 1200. Need to get beef to CHS early and deliver cooked product back to Fast Freeze before they close at 5pm.

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There was no additional business to discuss and motion to adjourn by Brad Lutz at 8:31pm. 2<sup>nd</sup> by JR Davis. All Ayes.

**ADDENDUM:**

Oct 14: band report time 4:15 am for Channel 4 news broadcast. Breakfast to be provided by TV station.

Jeanie Shaw Emailed Key Club and NJHS advisers re: volunteer opportunity in booth. Also contacted individuals about signing up.

Oct 4 text thread: Joanna Bradley offered to prepare pumpkin bars to see in pumpkin burger booth. Sell each for \$1. Cost of each ~\$0.50. Discussed via text. Will not sell in booth but perhaps sell at Nov 2 community benefit.

Oct 5: received contract for Community UMC to borrow old concession trailer for 4 weeks during Oct 2016.

Oct 6 text thread: Request from Jeff Burrow to purchase 36x24x36 table (\$77) for booth to hold rethermalizers. JR Davis to deliver. Also need deli wraps, gloves, napkins. Motion to spend max of \$250 on items needed per Jeff Buitendorp. 2<sup>nd</sup> Jeanie Shaw. Ayes: Brad Lutz, Andi Ward-Burrow, Brian Heddleson. Motion carries.

Oct 6: Received confirmation from Jonathan Davis that CBB will cover Cargill lot Sat of Pumpkin Show. Tina and Patrick Wolfe to manage.

## Oct 6 email from Jeff Burrow re: Pumpkin Show:

Hello Team,

We are planning to meet on Tuesday in the cafeteria at 5:00 PM. I gave Suzi some zip locks and she is going to portion the dry ingredients (spices) for the pumpkin Burger.

Here are some updates to our project:

1. Treasurer Jeff and Pres Jeff removed Refrigerators from the two trailers. One is in the concession stand and one is at Burrows.
2. Removed old Coke cooler from DECA Booth and scheduled Coke to pick up.
3. Coke delivered two newer coolers that are taller than old style. We placed both in the DECA booth. This will allow us to hold at least 16 pans of pumpkin burger between the cooler and the 6 re-thermalizers.
4. Inventoried pans and lids. Ordered new pans so we should not need to use buckets.
5. Ordered 1,300 lbs burger from fast freeze.
6. Coordinated with Suzi Gerhardt the cooking schedule for next week.
7. Picked up parking and delivery passes for pumpkin show.
8. Inventoried supplies for pumpkin show.
9. Ordered 40 cases of Coke products for delivery to concession stand October 13. We will need to haul to Excalibur after delivery - before Football game.
10. Ordered Nickles Buns. Same delivery as last year.

Old trailer:

1. We have a signed rental agreement for no charge with community church. They would like to pick up the trailer on Monday October 10. We still have a lot of supplies and items in the trailer that need to be removed. Does anyone have some storage available?