

Circleville Band Boosters Meeting

January 3, 2017

7:00p

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Meeting called to order by: Jeff Burrow at 7:08pm

Facilitator: Jeff Burrow

Minutes prepared by: Jeanie Shaw

Officers Present: Jeff Burrow, Jeff Buitendorp, Brad Lutz, Jeanie Shaw

Others Present: Andi Ward-Burrow, Peggy Burns, JR Davis

Minutes

Agenda item: Band Director Report

Presenter: N/A

Discussion: N/A—with students at pep band performance

Agenda item: Secretary Report

Presenter: Jeanie Shaw

Discussion: Jeanie to confirm mattress sale on district calendar for Apr 22. Check with Donna Reed to see if this has been done or still needs done.

Jeanie to obtain list of ~24 students who have outstanding band fees and divide with contact info so contact can be made in order to receive payment of fees. Jeff and Andi Burrow, Jeff Buitendorp, Jeanie Shaw to follow up with those on list.

Jeanie to send out emails and post monthly with events/info.

Agenda item: Treasurer Report

Presenter: Jeff Buitendorp

Discussion: **see Treasurer's Report slide for details**

Band camp 2017—Jeff Buitendorp suggested a table be set up to collect fees during band campo this summer. Details to be worked out but try to be proactive in collection of band fees and make as easy as possible for students/families to pay.

Known issue with PayPal—working to resolve.

Will obtain \$2,000 from Todd Ruff for band tower signage.

Agenda item: 1st Vice-President Report

Presenter: Brad Lutz

Discussion:

Two emails and two voice messages left with Iron Horse Builders re: band tower construction. Noted holidays and contractor down season may play role in unreturned calls/messages. Quote to build band tower as per Berne Union HS design ~\$49,000.

JR Davis mentioned Cellar Lumber willing to donate some supplies for tower. Brad Lutz to send structure design to JR Davis so Cellar Lumber can be approached with an idea of what is needed.

Jeff Buitendorp mentioned the option of the metal band tower structures that was mentioned about a year ago. Those towers were in the ~\$20,000-\$30,000 range depending on height, platforms, etc. Only thing needed to be done in addition would be installing foundation.

Brad Lutz also mentioned Pine Valley construction with estimated cost of tower \$30,000.

JR Davis to contact Gene List who helped construct Teays Valley band tower.

Brad Lutz posted to YouTube band performance at Teays Valley competition. Suggested that be added to website.

Agenda item: 2nd Vice-President Report

Presenter: Peggy Burns for Kim Pohl

Discussion:

No current issues with uniforms.

Peggy Burns suggested gift card and acknowledgement of Kathy Steinhauser's commitment in helping with uniforms (hemming, sewing). This to be done at May banquet.

Agenda item: Graphic Artist

Presenter: N/A

Discussion:

Agenda item: 3rd Vice President

Presenter: N/A

Discussion:

Agenda item: President Report

Presenter: Jeff Burrow

Discussion:

Van work/winterization complete and at Blankenship's where work was completed for ~\$200. Jeff Burrow to contact Pat and Tina Wolfe about getting van stored for winter months.

Grants:

- 1) South Central Power: grant turned in Dec 31 and receipt confirmed. Applications to be reviewed Jan 25 and awardee notified in mid-Feb via US mail. \$10,000 requested. If not successful, can re-apply before Mar 31 deadline.
- 2) Ohio Bureau of Worker's Compensation: contact is Gary Armstrong. Previously CCS was granted monies from BWC and about \$21,000 remain. Need to see if band needs meet requirements for this grant. In preliminary review now to see if CBB can move forward with request. Jeff Burrow following.

Old concession trailer: Jeff Burrow needs invoice from Jeff Buitendorp to complete sale to Community United Methodist Church. Certificate of Origin is ready to be picked up for Big Tex, formerly Towpath. That will also go to Community UMC as original title not found. Diane Cooke is contact at Community UMC.

Elks Funds: Meeting at the Elks Jan 3. Craig Wellman to follow up with Jeff Burrow.

Agenda item: Band Family

Presenter: Andi Ward-Burrow

Discussion: N/A

Agenda item: New Business

Presenter: Jeff Burrow

2017-2018 CBB Officer nominations:

JR Davis, President: Motion by Jeanie Shaw, 2nd Jeff Buitendorp. No further discussion. All Ayes.

Brad Lutz, 1st Vice-President: Motion by JR Davis, 2nd Andi Ward-Burrow. No further discussion. All Ayes.

Kim Pohl, 2nd Vice-President: Motion by Jeanie Shaw, 2nd Jeff Buitendorp. No further discussion. All Ayes.

Pat and Tina Wolfe, 3rd Vice-President: Motion by Brad Lutz, 2nd JR Davis. No further discussion. All Ayes.

Brain Heddleson, Graphic Artist: Motion by Jeff Buitendorp, 2nd Jeanie Shaw. No further discussion. All Ayes.

Signage for Band Tower:

Suggest getting one more sponsor then approach JM Printing and CNK for 4th sponsorship and see if they will create signs in lieu of sponsorship.

Donation for Prom:

Mr. Wright aware CBB will donate \$200 for supplies. Check will be needed soon.

There was no additional business to discuss and motion to adjourn by Jeff Buitendorp at 8:13pm. 2nd by JR Davis. All ayes.